

JOB DESCRIPTION

Facilitator – Long Term Living Hereford

ORGANISATIONAL RESPONSIBILITIES:

Line Manager: Registered Manager

Senior Facilitator

MAIN PURPOSE OF JOB:

To work as part of a residential team providing the highest standards of care for individual and groups of residents with a range of physical disabilities and/or learning difficulties.

To support residents to ensure they feel safe, secure and have access to support as and when they require or in line with their plan of care and risk assessment.

Working in partnership with staff from across the organisation to develop the residents level of independence to enable them to make the best use of opportunities available to them now and for the future.

PRIMARY TASKS:

- To deliver all aspects of personal care in accordance with professional care plans which will include: washing, dressing, toileting, continence support, mouth, nail, and foot care, feeding and grooming
- To monitor residents well being in line with their plan of care and risk assessment, taking appropriate action or reporting concerns
- To use equipment throughout the organisation in accordance with instructions of operation and ensure the health and safety of yourself, residents and other staff at all times
- To carry out any housekeeping duties that are requested by the line manager
- To adhere to the organisations work instructions relating to specific tasks, including moving and handling
- To support leisure activities where appropriate
- To undertake simple medical procedures as directed nursing staff and/or District Nurse

- To administer medication when appropriately trained to do so, in line with National Star policy and procedures
- To undertake escort duties and where appropriate adhere to training given to drive National Star vehicles
- To use organisational documentation to record and report any relevant information and changes in accordance with policy and procedure
- To establish and maintain a high level of customer service for residents, parents and other appropriate individuals/group
- To attend and contribute to meetings
- To fulfil requirements of Appraisal and Support and Development.
- To undertake any other reasonable duties requested by your Line Manager or Head of Service
- To promote equality and diversity and act as a role model, ensuring equality of access to service delivery
- To undertake regular CPD, attending training sessions, updates and formal qualifications
- Demonstrate personal commitment to equality to ensure we develop a community which celebrate and values diversity
- The organisation takes seriously its responsibility and is committed to safeguarding and promoting the welfare of young adults and children, and expects all staff to share this.
- To promote and adhere to the organisation's health and safety policy and any other associated policies, procedures and guidelines.

HOURS OF WORK

This post will require working on a rota system including evening and weekend working. Early shifts commence at 7am and Late shifts finish at 9.30pm. All staff are expected to work every other weekend, both Saturday and Sunday.

SAFEGUARDING

The organisation takes seriously its responsibility for safeguarding and is committed to safeguarding and promoting the welfare of young adults and children and requires that all staff share this and act accordingly by applying organisational policy and procedure and attending annual safeguarding training.

EQUALITY & DIVERSITY

Through personal example and clear action demonstrate commitment to equality and diversity ensuring equality of access and treatment in employment and service delivery to all.

HEALTH & SAFETY

Promote implemer				and	Procedure	and	ensure	these	are

Person Specification - Facilitator - Long Term Living

Attributes	Essential	Desirable
Previous experience	Experience of working with people	Experience of working in residential care.
	Working within a team	 Experience of working with people with disabilities
		Experience of working within a therapeutic environment
Education/Knowledge	Good standard of spoken and written English	Achieved Diploma level 2 or above in Care (or equivalent)
	Able to achieve diploma level with 24 months of commencing in post	
	 Able to demonstrate an understanding of the mission statement 	
	 Effective recording and reporting of information 	
Skills	Good organisational and time management skills	Experience of driving a mini- bus
	 Strong communication skills 	Able to use communication
	Able to support residents to meet aspirations and improve their independence	devices and mobility aids
	Effective team worker	
	 Proactive 	
	 To be able to complete necessary training to carry out the role of a Designated Person (administering medication). 	
	 Able to use own initiative, make decisions in a claborative and effective manner. 	
Personality	Sensitive and empathetic to the needs of the residents	
	 Able to demonstrate a positive attitude towards disability, equality and diversity 	
	Positive approach to cross team working	
	Flexible	

Motivation	Self motivated and able to work on own initiative	
	 Able to accept direction within a supervision system. 	
	 Motivated to support the needs and aspirations of adults with disabilities 	
Personal circumstances	 Minimum age 18 Able to work unsocial hours 	 Full Driving licence with D1 category Willingness to undergo training to drive National Star minibuses. Able to travel between National Star sites as required
Other	Support the ethos of the organisation and be fit to work with vulnerable adults & children	