



**National Star**

Realising the aspirations  
of people with disabilities

# Job Description

## Team Teach Trainer

### **Organisational Responsibilities**

Reports to:                      Manager of Emotional Wellbeing Service  
   Deputy Manager of Emotional Wellbeing Service

Liaise with:                      Multi Disciplinary Teams  
   CPD Team

### **Main Purpose of the Job:**

The post holder will be a flexible, approachable and proactive role model in relation to Positive Behaviour Support. They will deliver, coordinate and evaluate content for the delivery of Team Teach Training across the organisation in line with our commitment to the Restraint Reduction Network. The delivery will include regular induction training for new staff as well as bespoke and student/resident specific training. Working closely with the Emotional Wellbeing Service, CPD team and managers across the organisation, the post holder will identify and respond to skill development for relevant staff.

The primary focus will be on preventative strategies in behaviour support but also, where appropriate, the delivery of physical intervention. The role includes all course delivery, administration and evaluation pertinent to the training. The post holder will receive/complete fully accredited Team Teach training, which will be renewed annually.

### **WORKING PATTERN**

Hours = 37 hrs, 52 weeks.

Working hrs would mainly be Mon - Fri 9:00-17:00 however some weekend and evening working will be required to meet the needs of the organisation.

## **Primary Tasks:**

- 1 Deliver and coordinate bespoke training programmes in line with Accredited Team Teach guidance and other EWS related training.
- 2 Build strong relationships with key teams and colleagues across the organisations.
- 3 Deliver high quality training programmes aligned to Team Teach Accreditation.
- 4 Support the quality assurance of training and its effectiveness with evaluation and feedback activities, providing statistical analysis as required.
- 5 Support the organisation to maintain regulatory compliance across the organisation by monitoring and reporting on training statistics.
- 6 Full administration of all aspects of Team Teach delivery including enrolment and E-Learning set up.
- 7 Maintain accurate records regarding all aspects of training.
- 8 Promote a culture of ongoing learning across the teams.
- 9 Responding to risk reduction and queries around Team Teach with a Multi-disciplinary approach.
- 10 Empower employees, managers and leaders to take ownership of their professional and personal growth in relation to Team Teach.
- 11 Attend and participate in meetings as required including providing feedback and disseminating information as appropriate.
- 12 Keeping pace with, and responding to organisational, legislative and inspectorate change confidently.
- 13 Ensure equality, diversity and inclusion is embedded into the planning, delivery and quality assurance of all Team Teach Delivery.
- 14 Assist in the implementation of psychological well-being services delivered by Positive Behaviour Support Practitioners. This may include carrying out observations of learners and assessing the suitability of current support strategies in place.

### **Professional Duties:**

- 1 Further develop own knowledge and participate in the development of others.
- 2 Identify own learning needs undertaking necessary training to remain up to date with Team Teach skills and knowledge.
- 3 Demonstrate critical thinking and reflective skills to ensure own professional development.

### **Safeguarding**

The organisation takes seriously its responsibility for safeguarding and is committed to safeguarding and promoting the welfare of young adults and children and requires that all staff share this and act accordingly by applying organisational policy and procedure and attending annual safeguarding training.

### **Equality and Diversity**

Through personal example and clear action demonstrate commitment to equality and diversity ensuring equality of access and treatment in employment and service delivery to all.

### **Health and Safety**

Promote the Health and Safety at Work Policy and Procedure and ensure these are implemented effectively within the department.

*This job description sets out a summary of key features of the role. It is not intended to be exhaustive and will be reviewed periodically to ensure it remains appropriate to the role.*

## NATIONAL STAR

### Team Teach Trainer

ATTRIBUTES	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Professional qualification such as teaching, nursing or social work qualification, or a vocational qualification within health, education or social care</li> <li>• Level 2 English and Maths Functional Skills or GCSE A-C equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Team Teach Accredited Trainer Training or similar</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• 2 years minimum experience in a health, social care or education environment</li> <li>• Experience of following and implementing Positive Behaviour Support Plans</li> <li>• Working with young adults with complex physical and learning difficulties</li> </ul>	<ul style="list-style-type: none"> <li>• Multi-disciplinary Team working</li> <li>• Experience of training delivery</li> <li>• Experience of leading or modelling high quality service provision</li> </ul>
<b>KNOWLEDGE &amp; SKILLS</b>	<ul style="list-style-type: none"> <li>• Confidence and skills to deliver training</li> <li>• A good understanding and skill base in preventative strategies to support behaviour</li> <li>• Demonstrable skill in working cross organisationally with a variety of colleagues</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of restraint reduction network guidelines</li> <li>• Knowledge of BILD and ICM Team Teach training</li> </ul>
<b>PERSONAL</b>	<ul style="list-style-type: none"> <li>• Excellent interpersonal and communication skills (written and verbal).</li> <li>• Able to relate to colleagues to whom you are delivering training</li> <li>• Punctual, reliable and organised</li> <li>• Positive and proactive</li> <li>• Professional curiosity</li> <li>• Problem solving with analytical skills</li> <li>• Self-motivated and able to influence others</li> <li>• Ability to work on own initiative and as part of a team</li> <li>• Commitment to Equality &amp; Diversity supporting the ethos of the college &amp;</li> </ul>	

	able to work with adults at risk and children	
<b>OTHER</b>	<ul style="list-style-type: none"><li>• Able to travel to and work across all NSC locations</li><li>• Good IT skills, able to use Microsoft Office: Word, Excel and PowerPoint</li></ul>	<ul style="list-style-type: none"><li>• Driving Licence and vehicle</li></ul>